



November 21, 2016

ADDENDUM NO. 1 TO ALL OFFERORS:

Request for Qualifications: RFQ # 17-04-06

Description: Design-Build Services for a Public-Private Partnership Communications Center

Dated: October 28, 2016

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Statements of Qualifications Due: November 29, 2016

1. **Statement of Qualifications (Attachment B – Attachment Checklist pg. 23) replace:**

Attachments:

The following items should be included with your SOQ response. Place a check mark on the line next to each applicable item submitted with your proposal. Write N/A (not applicable) on the line next to those items that do not apply to your response.

- Removable Media Containing Copy of SOQ \_\_\_\_\_
- Attachment B** (Statement of Qualifications And Checklist) for RFQ 17-04-06 \_\_\_\_\_
- 1. Organization of Team (Attachment 1) \_\_\_\_\_
- 2. Financial Reports (Attachment 2) \_\_\_\_\_
- 3. References (Attachment 3) \_\_\_\_\_
- 4. Experience (Attachment 4) \_\_\_\_\_
- 5. Judgments (Attachment 5 – if applicable) \_\_\_\_\_
- 6. Compliance (Attachment 6 – if applicable) \_\_\_\_\_

**Note:** A signed acknowledgment of this addendum should be received at the location indicated on the RFP either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Simone Knowles  
Purchasing Manager  
Phone: 540-853-2871

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date