



April 8, 2016

ADDENDUM NO. 1 TO ALL BIDDERS:

Invitation to Bid: ITB#16-08-12

Description: Streetlight Pole Painting

Dated: March 24, 2016

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Bid Due: April 18, 2016

Reference: Exhibit 2 Scope of Work, Section 3 Services and/or Items Required, ADD:

The Successful Bidder shall coordinate the work with the City of Roanoke Project Manager and will prioritize the work beginning with poles located on Wells Ave in front of the Hotel Roanoke.

Extreme care shall be taken with the poles as they are unique to the Hotel area and there are no replacement poles or parts. If any repairs need to be made to the poles prior to the commencement of painting, the Successful Bidder shall contact the City of Roanoke Project Manager before continuing any work.

The lighting fixtures and globes shall be removed from the light poles prior to cleaning and painting of the poles and the fixtures. The Successful Bidder shall use a multi-purpose cleaner (plus water as need) to fully remove all foreign materials from the globes. The globes shall be completely dried out before placing them on the pole in their original position.

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Note: A signed acknowledgment of this addendum should be received at the location indicated on the ITB either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Monica Cole
Senior Buyer
Phone: 540-853-2871

Name of Firm

Signature/Title

Date