



June 19, 2015

ADDENDUM NO. 1 TO ALL OFFERORS:

Request for Proposal: RFP # 15-07-08A

Description: Legal Case Management System

Dated: June 17, 2015

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Proposal Due: July 9, 2015

**CLARIFICATION:**

**Page 4, Introduction:**

The Request for Proposal states that "Experience working with Locus Notes preferred."

**The sentence should read as follows: "Experience working with Lotus Notes preferred."**

**Note:** A signed acknowledgment of this addendum should be received at the location indicated on the RFP either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Monica Cole  
Senior Buyer  
Phone: 540-853-5268

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date