



April 29, 2016

ADDENDUM NO. 1 TO ALL BIDDERS:

Invitation to Bid: ITB # 16-09-08

Description: Gasoline (E10) and Biodiesel (B5)

Dated: April 21, 2016

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Proposal Due: May 3, 2016

1. **REFERENCE: OPENING DATE AND TIME, REPLACE:** The opening date and time are hereby changed to **May 16, 2016 at 2:00 PM.**
2. **REFERENCE: ATTACHMENT B (RCPS BID FORM), REPLACE:** Replace in its entirety with **Revised Attachment B** (attached).

Note: A signed acknowledgment of this addendum should be received at the location indicated on the ITB either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Simone Knowles
Purchasing Manager
Phone: 540-853-2871

Name of Firm

Signature/Title

Date

REVISED ATTACHMENT B

To
ITB # 16-09-08

ROANOKE CITY PUBLIC SCHOOLS (RCPS) BID FORM

ALL PAGES OF THE BID FORM MUST BE SUBMITTED WITH PAGE 1 IN ORDER TO BE CONSIDERED!

RCPS IS EXEMPT FROM FEDERAL AND STATE MOTOR FUEL AND EXCISE TAX.

B5 BIODIESEL

ANTICIPATED TERM	ESTIMATED GALLONS		Guaranteed Fixed Differential Price Per Gallon
12 MONTHS January 1, 2017 – December 31, 2017	276,000 GAL		

ANTICIPATED TERM	ESTIMATED GALLONS		Guaranteed Fixed Differential Price Per Gallon
18 MONTHS January 1, 2017 – June 30, 2018	414,000 GAL		

ANTICIPATED TERM	ESTIMATED GALLONS		Guaranteed Fixed Differential Price Per Gallon
24 MONTHS January 1, 2017 – December 31, 2018	552,000 GAL		

***Delivery address for the above commodity is at the RCPS Transportation Facility located at 5401 Barns Avenue, Roanoke, VA 24019.**

As noted in Section 1 of the ITB, a Bidder may submit a bid for one or both items listed on either Bid Form or any combination thereof. This allows a Bidder to submit a bid in response to one or both of the items listed on the City Bid Form or in response to the RCPS Bid Form or in response to both Bid Forms. Bidders are also advised to refer to Sections 1 (D) and 1 (E) and Section 3 (D), which are incorporated herein, for details on the Bid Award process.

Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the bid, or irregularities of any kind, may be rejected by RCPS as being nonresponsive. No changes are to be made to the Bid Form. Any changes to a Bid Amount must be initialed by the person signing the Bid Form.

RCPS Bid Form Continued

The attention of each Bidder(s) is directed to VA Code sections 54.1-1100, et seq. which requires certain licenses for contractors, tradesmen, and others. Each Bidder(s) is required to determine which license, if any, it is required to have under such sections. Complete the following:

Bidder ___ does have ___ does not have a Virginia Contractor's License. (Check the appropriate block)

If Bidder has a Virginia Contractor's License, circle the class Bidder has and list the number.

Licensed "Class A", "Class B", or "Class C" Virginia Contractor Number _____

If Bidder has another type of Virginia License, please list the type and number:

Type of license _____ and number: _____.

Bidder is a ___ resident or ___ nonresident of Virginia. (Check the appropriate blank. See VA Code Sections 54.1-1100, et seq.)

The attention of each Bidder is directed to Virginia Code Section 2.2-4311.2 (effective July 1, 2010) which requires a bidder organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the Code of Virginia, as amended, or as otherwise required by law, shall include in its bid the Identification Number issued to such bidder by the Virginia State Corporation Commission (SCC). Furthermore, any bidder that is not required to be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid a statement describing why the bidder is not required to be so authorized. Please complete the following by checking the appropriate line that applies and providing the requested information:

- A. ___ Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's Identification Number issued to it by the SCC is _____.
- B. ___ Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's Identification Number issued to it by the SCC is _____.
- C. ___ Bidder does not have an Identification Number issued to it by the SCC and such bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

RCPS Bid Form Continued

Please attach additional sheets of paper if you need more space to explain why such bidder is not required to be authorized to transact business in Virginia.

The undersigned hereby agrees, if this Bid is accepted by RCPS, to provide the services and/or items in accordance with this Invitation for Bid and to execute a contract for such services and/or items.

Legal Name of Bidder

Date

Authorized Signature

Print or Type Name and Title

**ADDITIONAL BID INFORMATION THAT IS REQUIRED TO BE SUBMITTED
CONTINUED ON NEXT PAGE**