

April 28, 2016

QUESTIONS AND ANSWERS (2)

Invitation to Bid: ITB # 16-09-08

Description: Gasoline (E10) and Biodiesel (B5)

1. Do you consider common carriers to be subcontractors?

Answer: The City considers any vendor hired by the awarded contractor to deliver fuel on our property to be a subcontractor.

2. Is the contract start date 1/1/2017?

Answer: Refer to Section 1(e) of the ITB.

3. Have any addenda been released for this bid?

Answer: Any addenda will be posted on VSS, the Purchasing Web Page under this solicitation number, and on eVA.

4. What is the City's current turnaround on payment of invoices?

Answer: Refer to Section 5 of the Sample Contract included in the ITB.

5. Do you currently receive a discount for prompt payment of invoices?

Answer: There is no prompt payment discount.

6. On a firm bid will a name and contact number be available for someone to inform the public of the low bidder as soon as possible.

Answer: The bid tabulation for this ITB will be posted on the City's Purchasing Web page at the following link by 5:00PM EST on the opening date:

<http://mobile.roanokeva.gov/DeptApps/PurchasingBids.nsf/WebBidTabulation?OpenView>

7. How many gallons did the City lock in last year and for which months did you lock in?

Answer: July 2015 Through December 2016. Gasoline - 459,000 gallons. Diesel 360,000 gallons.

8. If a vendor were to insert any conditions into their alternate firm fixed bid, would they be taken into consideration or rejected?

9. Answer: Refer to page 2 of the Bid Form – the City will not accept bids containing conditions.

10. What information will the City be reading out loud at the bid opening?

Answer: Name of bidder and bid amount.

11. Will the NYMEX value be based on a single future month value or a strip average of the months being locked in?

Answer: Strip average of the months being locked in.

12. If the NYMEX value is based on a strip average, will the vendor give the City the strip average? If the NYMEX value is based on a strip average, will the City give the vendor the strip average?

Answer: The last two years the vendor calculated the strip average and provided to the City.

13. What day were the gallons locked under last year's bid?

Answer: Both were locked in on 3/12/15.

14. What NYMEX value were the gallons locked under last year's contract?

Answer: \$1.8442 for gasoline and \$1.927 for diesel (NYMEX averages before differential was applied).

15. Please provide an invoice and BOL from the current contract.

Answer: Attached

16. When the City wants to lock in pricing with the awarded vendor, does the City give the Vendor the NYMEX value? When the City wants to lock in pricing with the awarded vendor, does the vendor give the City the NYMEX value?

Answer: The City notified the lowest responsive and responsible vendors on the date that we chose to proceed and lock in a price and the vendors calculated the averages and provided a single price for each type of fuel, which was the one figure that was placed in each final contract after the differential was applied.

17. Does the City lock in one NYMEX value to be added to the fixed differential for the life of the contract?

Answer: Yes. One price for the entire contract period based on the calculations of the averages.



Great Lakes Petroleum
 Renaissance Parkway
 Cleveland, OH 44128

For Inquiries, please contact us at:
 Email: northbilling@glpetro.com
 Phone: (216) 478-0501
 Toll Free: (800) 686-FILL (3455)
 Fax: (216) 514-3275

Invoice Number: 0571229-IN
 Invoice Date: 7/9/2015
 BOL No. / Comment: 0000072531
 Order Number: 7271308
 Order Date: 7/8/2015
 Salesperson: HOUS
 Customer Number: 02-2007216
 Ship Date: 7/9/2015

Sold To:
 CITY OF ROANOKE
 215 CHURCH AVE SW ROOM 202
 NOEL C. TAYLOR MUNICIPAL BLDG
 PURCHASING DEPARTMENT
 ROANOKE, VA 24011
 (540) 853-2871

Ship To: 0001
 CITY OF ROANOKE-COURTLAND RD
 1802 COURTLAND ROAD NE
 FLEET MANAGEMENT DIVISION
 ROANOKE, VA 24012
 (540) 853-2871

Customer P.O. F.O.B. Terms
 Net 30

Item Number	Unit	Shipped	Price	Amount
60	GAL	8,378.00	1.7721	14,846.65
87 OCTANE - 10% ETHANOL				
		Truck: R40		
FED EXCISE TAX - GHL			0.18300	1,533.17
FED LUST TAX - GHL			0.00100	8.38
FED ENVIRONMENTAL FEE - GHL			0.00171	14.33
VA EXCISE TAX - GHL			0.16200	1,357.24
VA STORAGE TANK FEE - GHL			0.00600	50.27
			<u>2.12581</u>	<u>17,810.04</u>

Net Invoice: 17,810.04
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00

Invoice Total:	17,810.04
Invoice Due Date:	8/8/2015

*Thank you for choosing Great Lakes Petroleum as your fuel provider.
 We truly value your business!*

Please Note: All past due balances are subject to a Finance Charge of 1 1/2% per month.

THIS IS TO CERTIFY THAT THE HEREIN NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION, ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION.

THE CARRIER CERTIFIES THAT THE CARGO TANK SUPPLIED FOR THIS SHIPMENT IS A PROPER CONTAINER FOR THE TRANSPORTATION OF THIS COMMODITY AS DESCRIBED BY THE SHIPPER.

THE SUPPLIER WHOSE NAME IS INDICATED ON THIS BOL IS RESPONSIBLE FOR COLLECTING AND REMITTING THE STATE MOTOR FUEL TAXES.

GASOLINE ADDITIZED TO MEET EPA DETERGENT ADDITIVE REQUIREMENTS.

THE DRIVER BY SIGNING THIS TICKET HEREBY CERTIFIES THAT TRANSPORT WAS LOADED AS SPECIFIED.

SIGN
HERE →

DATE

Kevin Barksdale

NON-NEGOTIABLE / BILL OF LADING



**"FOR CHEMICAL EMERGENCY -
SPILL, LEAK, FIRE, EXPOSURE
OR ACCIDENT CALL CHEMTREC
800-424-9300 DAY OR NIGHT."
(CHEMTREC CONTRACT #12365)**

RECEIVED QUANTITIES IN GOOD ORDER

SIGN
HERE →

DATE

*City of Roanoke
Roanoke VA*

1 TANK TRUCK

HAZARDS

UN1203, GASOLINE, 3, PG II

GALLONS
8501

Product Loaded At: 835 Hollins Rd N.E., Roanoke Va 24012 Phone: (540)982-3515

SOLD TO: GREAT LAKES PETROLEUM
4478 JOHNSTON PKY
CLEVELAND, OH 44128

SHIP TO: GREAT LAKES PETROLEUM
VARIOUS, VA

SUPPLIER: VALERO MARKETING & SUPPLY Unbr
ONE VALERO WAY
SAN ANTONIO, TX 78249

PETROEX/TABS # MANIFEST DATE
266347 0612056 07/08/15
SPECIAL HANDLING ORDER #

CARRIER: GREAT LAKES PETROLEUM
5001 WILKINSON BLVD
CHARLOTTE, NC 28208

DRIVER NAME DRIVER #
BARKSDALE, KEVIN 50439
TRAILER NUMBER END LOAD TIME LOAD SPOT
403 17:44 03

PRODUCT INFORMATION					***** ADDITIVE INFORMATION *****				
211211	PRODUCT	OCT	GROSS	TEMP GRAV NET	ADTV NAME	RATE	TARGET	GROSS	ADTV%
	87CB10%ETH	87	8501	81.0 60.1 8378	GENADD	.0841	.7141	.7077	99 %
	CBOB BASE		7642	80.7 61.2 7532					
	ETHANOL		859	83.4 50.6 846					
	GASOLINE (See Note 8). THE RVP DOES NOT EXCEED 10.0 PSI								

	Before	after
1)	59	75 1/2
2)	26 1/2	79

"SEE BACK FOR HAZARD WARNINGS AND PRODUCT NOTES"

NON-NEGOTIABLE / BILL OF LADING



**"FOR CHEMICAL EMERGENCY -
SPILL, LEAK, FIRE, EXPOSURE
OR ACCIDENT CALL CHEMTREC
800-424-9300 DAY OR NIGHT."
(CHEMTREC CONTRACT #12365)**

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THE CARRIER CERTIFIES THAT THE CARGO TANK SUPPLIED FOR THIS SHIPMENT IS A PROPER CONTAINER FOR THE TRANSPORTATION OF THIS COMMODITY AS DESCRIBED BY THE SHIPPER.

THE SUPPLIER WHOSE NAME IS INDICATED ON THIS BOL IS RESPONSIBLE FOR COLLECTING AND REMITTING THE STATE MOTOR FUEL TAXES.

GASOLINE ADDITIZED TO MEET EPA DETERGENT ADDITIVE REQUIREMENTS.

THE DRIVER BY SIGNING THIS TICKET HEREBY CERTIFIES THAT TRANSPORT WAS LOADED AS SPECIFIED.

SIGN
HERE

DATE

RECEIVED QUANTITIES IN GOOD ORDER

SIGN
HERE

DATE

1 TANK TRUCK

HAZARDS

UN1202, DIESEL FUEL, 3, PG III

GALLONS
7502

Product Loaded At: 5280 Terminal Rd. S.W., Roanoke, VA 24018 Phone: (540)774-4491

SOLD TO: JAMES RIVER PETROLEUM

SHIP TO: JAMES RIVER PETROLEUM-VA DEL
, VA

SUPPLIER: HUGUENOT FUELS, INC.
612 CAPE ROMAIN RD
CHARLESTON, SC 29492

PETROEX/TABS # MANIFEST DATE
2325 0428635 07/20/15
SPECIAL HANDLING ORDER #

CARRIER: GREEN MOTOR LINES INC
2401 COMMERCE RD
RICHMOND, VA 23234

DRIVER NAME DRIVER #
MCGUIRE, EDWARD 53147
TRAILER NUMBER END LOAD TIME LOAD SPOT
130 07:43 01

PRODUCT INFORMATION				***** ADDITIVE INFORMATION *****			
PRODUCT	OCT	GROSS	TEMP GRAV NET	ADTV NAME	RATE	TARGET GROSS	ADTV%
531520 ULSDBIODSL	1	7502	76.2 36.2 7445				%
ULSDBIODSL		7502	76.2 36.2 7445				%

(See Note 6). MAY CONTAIN UP TO 5% BIODIESEL.

~~NOTE-3 ALL GASOLINE EO CONVENTIONAL GASOLINE (NON OXYGENATED)~~
CONTAINING GASOLINE DETERGENT ADDITIVE EO: CONTAINS NO ETHANOL
THIS PRODUCT DOES NOT MEET THE REQUIREMENTS FOR REFORMULATED GASOLINE
AND MAY NOT BE USED IN ANY REFORMULATED GASOLINE COVERED AREA

PO# 5182032

Invoice

James River Petroleum
10487 Lakeridge Parkway
Suite 100
Ashland, VA 23005
804-358-9000

James River SOLUTIONS

Page

Ship To:
COURTLAND RD
1802 COURTLAND RD NW
ROANOKE, VA 24012

Invoice Number: S182032-IN
Invoice Date: 7/20/2015
Order Number: S182032
Order Date: 7/17/2015
Customer Number: 40-0073677
Due Date
Ship Date: 7/20/2015

PLEASE NOTE OUR NEW MAILING ADDRESS

Customer Inquiries Or Payments To:
10487 Lakeridge Parkway
Suite 100
Ashland, VA 23005
804-358-9000

Bill To:
CITY OF ROANOKE
1802 COURTLAND ROAD NW
ROANOKE, VA 24012
(540)853-2108

For Orders Please Send Email To:
orders@jrpetro.com

Please Pay: **\$14,762.70**

Customer P.O.	Ship VIA	BOL Number	Terms		
	GREEN ROVA	BOL# 428635	NET 15 DAYS		
Item Number	Unit	Ordered	Shipped	Price	Amount
N2BSUL	GAL	7,500.00	7,445.00	1.9740	14,696.43
B5 ULSD (5% BIO) 15PPM				0.00100	7.45
FED L.U.S.T. FEE				0.00190	14.15
FED OIL SPILL FEE				0.00600	44.67
VA TANK STORAGE FUND					
				1.98290	14,762.70

Net Invoice: 14,762.70
Sales Tax Amount: 0.00
Invoice Total: 14,762.70

James River Petroleum
10487 Lakeridge Parkway
Suite 100
Ashland, VA 23005

Invoice Number: S182032-IN
Invoice Date: 7/20/2015
Customer Number: 40-0073677
Due Date
Ship Date: 7/20/2015

Please Pay this Amount: **14,762.70**

AMOUNT ENCLOSED: