

**Inmate Food Services  
RFP#16-08-05  
QUESTIONS AND ANSWERS  
June 1, 2016**

1. What is the calorie level of the current inmate menu?

**3,000**

2. Please provide copies of recent billing invoices and meal count sheets that demonstrate the various types of meals (over the last few months) so that we can fully understand the weekly/weekend count fluctuations and accurate histories for regular meals, sack lunches, special diets, staff meals, etc.

**See attached.**

3. Please provide a copy of the current meal pricing rates – can you also provide the history of price adjustments over the full term of the contract since the beginning?

**Current Pricing**

|                |                |
|----------------|----------------|
| <b>725-749</b> | <b>\$1.071</b> |
| <b>700-724</b> | <b>\$1.081</b> |
| <b>675-699</b> | <b>\$1.091</b> |
| <b>650-674</b> | <b>\$1.102</b> |
| <b>625-649</b> | <b>\$1.112</b> |
| <b>600-624</b> | <b>\$1.122</b> |
| <b>575-599</b> | <b>\$1.142</b> |
| <b>500-574</b> | <b>\$1.163</b> |

**Original Pricing**

|                |               |
|----------------|---------------|
| <b>725-749</b> | <b>\$1.03</b> |
| <b>700-724</b> | <b>\$1.04</b> |
| <b>675-699</b> | <b>\$1.05</b> |
| <b>650-674</b> | <b>\$1.06</b> |
| <b>625-649</b> | <b>\$1.07</b> |
| <b>600-624</b> | <b>\$1.08</b> |
| <b>575-599</b> | <b>\$1.10</b> |
| <b>500-574</b> | <b>\$1.12</b> |

4. How many Holiday / Spirit Lifter meals are being provided now?

**Five**

5. How many sack lunches are required daily? Please provide the current sack lunch menu. Are there any special menu requirements for any of the work details?

**Twenty Four - Lunch**

**Eleven - Dinner**

**No special requirements.**

6. Is there currently a program in place that provides the ability for inmates to order fresh foods from the kitchen and pay for those foods via their commissary account? If so please provide information on this program such as weekly sales volume, number of orders placed, etc.

**No**

7. Are there officers assigned to the kitchen? If so is this at all times when the kitchen is open and operating?

**During food prep. and delivery only.**

8. Please provide a list of catering events the vendor may be expected to provide during the course of the normal year. Does the Sheriff's Office pay for these events?

- 1. Staff retirement parties (5-9 per year)**
- 2. Community events (5 per year)**

**There is a built in allowance for these events in the RFP/ contract. The Sheriff will pay for any overages.**

9. What are the approved hours for product and supply deliveries to the facility?

**Flexible delivery times**

**Food deliveries must be made via a lift truck as the jail does not have a loading ramp.**

10. Are there any unusual requirements the vendor needs to be aware of for special diet billing purposes (snacks, nutritional supplements, kosher diets, double meals, etc.)

**All diets are listed in the RFP.**

11. Will the Agency provide the Contractor with phone and internet service or will these be the responsibility of the Contractor?

**Phone is provided by jail.**

**Internet service will be the Contractor's responsibility.**

12. Page 8 – Attachment C is referenced – was this to be attached to the RFP?

**Attachment C is attached to the RFP. Please see Addendum No. 1 for additional attachments.**