



April 12, 2016

ADDENDUM NO. 3 TO ALL BIDDERS:

Invitation to Bid: ITB#16-07-20

Description: WEST END COMMERCIAL FAÇADE IMPROVEMENTS

Dated: February 29, 2016

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Bid Due: April 13, 2016

Reference: Opening Date, Replace: The opening date for the above referenced ITB#16-07-20 is hereby changed from April 13, 2016 to April 29, 2016.

Reference, Bid Form, Replace: The Bid Form is hereby replaced with the attached revised Bid Form. All references to Bid Form are hereby changed to “Revised Bid Form”.

Reference: Locations, Delete: 1201 Patterson Avenue: All references, drawings, specifications applying to 1201 Patterson Avenue are hereby deleted and 1201 Patterson Avenue shall not be included in Work described in ITB#16-07-20.

Reference: Drawings, Delete: Drawings, Sheets A201 and A202 are hereby deleted from ITB#16-07-20.

Technical Specifications, Delete: Technical Specifications 09300-Tiling, 09400-Terrazzo (Repair) and 10731-Awnings are hereby deleted from ITB#16-07-20.

Reference: Unit Pricing, Revision: Unit pricing will no longer be included in ITB#16-07-20. The City of Roanoke is requesting Lump Sum Bids, per location, which shall be inclusive of all work associated with each location itemized on the Bid Form. For informational purposes, any references to unit pricing or units of measure in the Bid Plans, Pages A203-205, and/or Cover Page are intended to refer to the anticipated unit quantities per location as described below:

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LOCATION #1: 312 13TH STREET, ROANOKE, VIRGINIA

ITEM DESCRIPTION FOR LOCATION #1	ESTIMATED QUANTITIES	UNIT
MASONRY REPOINTING	100	SF
GLASS BLOCK REPOINTING	0	SF
WOOD DECK BOARDS	80	SF
WOOD JOISTS	60	SF
ROOF SHEATHING	80	SF

LOCATION #2: 631 CAMPBELL AVENUE, S.W., ROANOKE, VIRGINIA

ITEM DESCRIPTION FOR LOCATION #2	ESTIMATED QUANTITIES	UNIT
MASONRY REPOINTING	40	SF
GLASS BLOCK REPOINTING	20	SF
WOOD DECK BOARDS	0	SF
WOOD JOISTS	0	SF
ROOF SHEATHING	0	SF

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Note: A signed acknowledgment of this addendum should be received at the location indicated on the ITB either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Monica Cole
Senior Buyer
Phone: 540-853-2871

Name of Firm

Signature/Title

Date

CITY OF ROANOKE, VIRGINIA

REVISED BID FORM

DATE: _____

SUBMITTED BY: _____

(Exact Legal Name of Bidder)

NOTE: ALL PAGES OF THE REVISED BID FORM ARE TO BE INCLUDED IN THE COMPLETED BID. ALSO, BIDS CONTAINING ANY CONDITIONS, OMISSIONS, UNEXPLAINED ERASURES, ALTERATIONS OR ITEMS NOT CALLED FOR IN THE BID, OR IRREGULARITIES OF ANY KIND, MAY BE REJECTED BY THE CITY AS BEING NON-RESPONSIVE. NO CHANGES ARE TO BE MADE TO THE REVISED BID FORM. ANY CHANGES TO A BID AMOUNT MUST BE INITIALED BY THE AUTHORIZED PERSON SIGNING THE REVISED BID FORM.

The undersigned hereby proposes and agrees, if this bid is accepted by the City of Roanoke, to enter into a Contract with the City of Roanoke, Virginia, (hereafter - City or Owner) to furnish all equipment, materials, labor, and services necessary to provide West End commercial **façade improvements and associated Work** , Invitation to Bid No. 16-07-20, in accordance with the Contract Documents as prepared by or for the City of Roanoke.

The undersigned agrees that the following Lump Sum Prices will become a part of the Contract and in accordance with the Contract Documents shall be used for the purpose of adjusting the Contract Sum up or down for changes made by the City for increased or decreased quantities of work from estimated quantities as indicated on the Drawings and/or in the Specifications. The Unit Prices shall include all labor, materials, equipment, services, overhead, profit, insurance, bonds, taxes, etc., to cover the finished work of the several kinds called for in place.

LOCATION #1: 312 13TH STREET, ROANOKE, VIRGINIA

ITEM DESCRIPTION FOR LOCATION #1	LUMP SUM BID PRICE
COMMERCIAL FAÇADE IMPROVEMENTS AT 312 13 TH STREET, ROANOKE, VIRGINIA AS MORE PARTICULARLY DESCRIBED HEREIN	\$ _____

LOCATION #2: 631 CAMPBELL AVENUE, S.W., ROANOKE, VA

ITEM DESCRIPTION FOR LOCATION #2	LUMP SUM BID PRICE
COMMERCIAL FAÇADE IMPROVEMENTS AT 631 CAMPBELL AVENUE, ROANOKE, VIRGINA AS MORE PARTICULARLY DESCRIBED HEREIN	\$ _____

TOTAL EXTENDED LUMP SUM BID PRICE FOR ALL LOCATIONS:

\$ _____

THE CITY WILL REVIEW EACH BID AND MAY ELECT TO ISSUE SEPARATE AWARDS TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER(S) FOR SUCH GOODS/SERVICES. THE DETERMINATION TO AWARD PER LOCATION AND/OR FOR THE TOTAL EXTENDED LUMP SUM BID AMOUNT FOR ALL LOCATIONS IS AT THE SOLE DISCRETION OF THE CITY OF ROANOKE.

The undersigned acknowledges the receipt of the following addenda to the Contract Documents:

Addendum Number _____ Dated _____
Addendum Number _____ Dated _____
Addendum Number _____ Dated _____

The undersigned hereby agrees, if this bid is accepted by the City, to commence work with an adequate force and equipment on the date stipulated in the written "Notice to Proceed" from the Community Resources Program Administrator and, unless otherwise directed by the Community Resources Program Administrator to complete all West End Commercial Facade Improvements and associated work, at all three properties, within one hundred eighty (180) consecutive calendar days from the date stipulated in the written "Notice to Proceed" and to pay as liquidated damages the sum of Two Hundred and 00/100 Dollars (\$200.00) per day as step one liquidated damages and the sum of One Hundred and 00/100 Dollars (\$100.00) per day as step two liquidated damages to the City of Roanoke for each consecutive calendar day in excess of the time indicated to fully and satisfactorily complete the Work. **City reserves the right to add to and/or remove from the list of locations provided with this ITB as it may deem necessary and appropriate.**

By submitting a bid, the undersigned agrees it will not withdraw its bid during the time period provided for in the Invitation to Bid, except as provided for therein.

The Project and the work, services, and materials for such Project are subject to a U.S. Department of Housing and Urban Development Grant Agreement for Community Development Block Grant (CDBG) Funds dated July 31, 2013, with Special Conditions, and various Federal, State, and/or local terms and provisions as set forth therein or referred to therein and in the bid documents and/or any resultant contract documents.

The Bidder, by submission of this bid, hereby certifies that such Bidder has read all of the bid documents and such Bidder is making the certifications contained in, required by, and/or referred to in the bid documents and agrees to be bound by such certifications. Such Bidder further agrees that Bidder, if awarded a contract for this Project, shall provide the work, services, materials, and any other items as required by the bid documents and in compliance with such bid documents, including but not limited to, the HUD Agreement and any HUD documents, Federal, state, and/or local rules, regulations, and/or procedures contained in the bid documents and/or any resultant contract, or referred to therein. Furthermore, if there is any conflict in any of the documents, the more stringent provisions shall take precedence unless otherwise required by HUD, Federal, State, and/or local laws, documents, regulations, rules, and/or procedures, in which case they will take precedence in that order unless otherwise required by law.

Bidders are advised that any resultant contract will involve Federal and/or State and/or local funds and that the provisions of the Davis-Bacon Act will apply to this Project. The Successful Bidder shall be required to comply with the applicable provisions of this Act, including the applicable wage and record keeping provisions of such Act, and by submitting a bid, such Bidder agrees to comply with the above items.

The undersigned agrees that if this bid is accepted by the City, the failure or refusal of the undersigned to execute the Contract with the City and furnish to the City the required bonds and certificates of insurance within fourteen (14) consecutive calendar days from receipt of the Contract Documents may result in a payment of the Bid Security to the City as liquidated damages.

The attention of each bidder is directed to Code of Virginia, Sections 54.1-1100, et. seq., which requires certain licenses for contractors, tradesmen, and others. Each bidder is required to determine which license, if any, it is required to have under such sections. Complete the following:

Bidder _____ does have _____ does not have a Virginia Contractor's License. (Check appropriate blank.)

If bidder has a Virginia Contractor's License, circle the class bidder has and list the number.

Licensed "Class A", "Class B", or "Class C" Virginia Contractor Number _____

Identify Specialty _____

If bidder has another type of Virginia License, please list the type and number:

Type of license: _____ Number: _____

Bidder is a _____ resident or _____ nonresident of Virginia. (Check appropriate blank. See Code of Virginia, Sections 54.1-1100, et. seq.)

Virginia Code Section 2.2-4311.2 requires a bidder organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the Code of Virginia, as amended, or as otherwise required by law, to include in its bid the Identification Number issued to such bidder by the Virginia State Corporation Commission (SCC). Furthermore, any bidder that is not required to be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid a statement describing why the bidder is not required to be so authorized. Please complete the following by checking the appropriate line that applies and providing the requested information:

A. _____ Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's Identification Number issued to it by the SCC is _____.

B. _____ Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's Identification Number issued to it by the SCC is _____.

C. _____ Bidder does not have an Identification Number issued to it by the SCC and such bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets of paper if you need more space to explain why such bidder is not required to be authorized to transact business in Virginia.

The undersigned states and certifies that it has made a best or good faith effort to seek the participation of and utilize small, minority, women, and service disabled veteran-owned businesses as suppliers and subcontractors whenever possible for this Project.

State the complete legal name of the bidder, exactly as it is recorded with the State Corporation Commission, if recorded there.

LEGAL NAME _____

BY _____ TITLE _____
(TYPED NAME: _____)

SIGNED NAME _____
State Corporation Commission Identification No.

DELIVERY ADDRESS _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____

CONTACT EMAIL ADDRESS _____

ESCROW ACCOUNT REQUESTED (if applicable): YES _____ NO _____
DELIVERY OF BIDS: See Section 7.1 of the Instructions to Bidders.

Purchasing Division
Noel C. Taylor Municipal Building
215 Church Avenue, S.W., Room 202,
Roanoke, Virginia 24011

Place on front of the envelope the project title as indicated at the top of the Invitation to Bid. Place on front of the envelope the bidder's name, mailing address, and Invitation to Bid No.

WEST END COMMERCIAL FACADE IMPROVEMENTS
ROANOKE, VIRGINIA
ITB# 16-07-20

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