



June 22, 2016

ADDENDUM NO. 1 TO ALL OFFERORS:

Request for Information: RFI#16-12-05

Description: Social Media Archiving

Dated: June 21, 2016

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Bid Due: July 19, 2016

1.Reference: How to Submit (Required): Replace:

Replace How to Submit (Required) in its entirety with the text blow:

Submitted material (**one original and 3 copies**) may be attached to a cover letter and mailed to the City's Purchasing Manager to the address provided below on or before 2 PM, **July 19, 2016:**

215 Church Avenue SW
Room 202
Roanoke, VA 24011

Note: A signed acknowledgment of this addendum should be attached to your response.

Very truly yours,

Jill Newman

Buyer

Phone: 540-853-2871

Name of Firm

Signature/Title

Date