



**City of Roanoke Sign-In Sheet**  
**FOR:** Berglund Center Pipe Insulation  
**DATE & TIME:** 10/5/15 10:00AM  
**PLACE:** Berglund Center  
**Invitation to Bid:** 16-03-08

**SIGN IN SHEET**

Name	Daniel Kirby		
Company	Kirby - Vass		
E-mail	dkirby@kirby-vassinsulation.com		
Phone #	540-992-3960	Fax #	

Name	Jonathan Polar		
Company	Holley Insulation		
E-mail	holleyinsulation@hughes.net		
Phone #	540-296-0967	Fax #	

Name	Greg Cundiff		
Company	Kirby - Vass Insulation		
E-mail	gcundiff@kirby-vassinsulation.com		
Phone #	540-992-3960	Fax #	

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Direct contact with City Departments or Employees, other than those in the Purchasing Division, on the subject of this solicitation is expressly forbidden, except with the foreknowledge and permission of the Purchasing Division buyer.





City of Roanoke **EMPLOYEE Sign-In Sheet**  
 FOR: Berglund Center Pipe Insulation  
 DATE & TIME: 10/5/2015 10:00AM  
 PLACE: Berglund Center  
 Invitation to Bid: 16-03-08

**SIGN IN SHEET**

Name	Scott Arbogast
Dept.	Purchasing
Signature	<i>[Signature]</i>

Name	Christopher Blekeman
Dept.	Environmental Mgmt
Signature	<i>[Signature]</i>

Name	Tom Schmitt
Dept.	Facilities Mgmt
Signature	<i>[Signature]</i>

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Direct contact with Vendors, on the subject of this solicitation is expressly forbidden, except with the foreknowledge and permission of the Purchasing Division buyer.