

December 29, 2015

QUESTIONS AND ANSWERS

Request for Proposal: RFP # 16-06-07

Description: Facilities Management Software

Vendor Question #1: What is the number of buildings to be tracked by the system?

City's Answer: Over 200 locations will be tracked. Many are decorative fountains, parks, ball fields, etc. that are not inside of a building.

Vendor Question #2: What is the number of users for the system?

City's Answer: 12 Concurrent users, (20 named) plus those who will enter work requests without a full license.

Vendor Question #3: Does the City want a work request solution?

City's Answer: The City would like a vendor to provide a solution as part of the work orders. See Service/Deliverables (A-3) on RFP.

Vendor Question #4: Does the City require an app using smart phones or tablets?

City's Answer: Not at this time; however, the City may consider this feature in the future.

Vendor Question #5: Is the City requesting a hosted solution?

City's Answer: A hosted solution is preferred. Offerors should propose all available platforms.

Vendor Question #6: What are the "other functions" that assist in the management of the City's facilities?

City's Answer: Examples are "maintenance overdue", new high priority work order", building automation alarms, etc.

Vendor Question #7: Clarify the reference to accessibility hours and times.

City's Answer: Hours of support and training. User access to data must be unlimited 24 hours a day.

Vendor Question #8: Are there specific web services the proposed system should interface with?

City's Answer: Proposals should list the common web services that can be interfaced and those should be listed along with whether or not an API is provided upon implementation. The City is also specifically interested in whether the proposed system interfaces with CGI Advantage or Sharepoint.

Vendor Question #9: Clarify the reference to data to be migrated.

City's Answer: Data migration will be from Infor Datastream to the selected solution and may consist of but not be limited to equipment, locations, inventory and previous work orders.

Vendor Question #10: Elaborate on the reference to exporting capabilities of Datastream.

City's Answer: Datastream database is a SQL server which supports export into CSV.

Vendor Question #11: How many references does the City require?

City's Answer: A minimum of three (3) references are requested