



December 10, 2007

ADDENDUM NO. 1 TO ALL BIDDERS:

Invitation to Bid: RFP # 08-11-06

Description: Pest Management Services

Dated: November 21, 2007

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Bid Due: December 19, 2007, 2pm EST NOTE DUE DATE CHANGE!

1. The bid due date is hereby changed from 2pm EST on December 12, 2007 to 2pm EST on December 19, 2007.
2. The below information shall hereby be incorporated into RFP #08-11-06.

IPM Definition: IPM is a process for achieving long term, environmentally sound pest management which accepts no level of infestation within ninety (90) days from the first “clean out” service in each location. An initial “clean out” service shall be performed in each location where IPM is required in order to eliminate all current pest infestations. An effective pest management program requires such elimination from the beginning so that future infestations of pests will be minimized due to the preventative nature of the program.

IPM practices include structural and procedural modifications that reduce pest access, food, moisture and harborage within a location, along with ridding locations of any elements that are conducive to pest problems, including but not limited to sanitation and storage issues. After the “clean out” service, chemical methods to control pests shall be utilized on an as-needed basis, in which need shall be determined by pest population monitoring and/or discovery by the Successful Offeror. Chemicals shall be applied in such a manner that they are inaccessible to the public and to the employees of the City in order to prevent injury.

All chemical pest control materials used by the Successful Offeror shall be registered with the Environmental Protection Agency and shall comply with all Federal, State and local regulations. All pesticides shall be applied according to the registered label directions. No pesticides shall be stored at any City-owned or City-leased location unless written permission is granted by authorized City personnel.

3. *Attachment A to RFP #08-11-06 (Fee Proposal Form)* shall hereby be disregarded and shall be replaced with *Attachment A to RFP #08-11-06 REVISED* which is attached to this addendum.

Note: A signed acknowledgment of this addendum shall be received at the location indicated on the RFP either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original RFP document. The original RFP document must be signed.

Very truly yours,



Lisa Guevara
Senior Buyer
Phone: 540-853-5646

Name of Firm

Signature/Title

Date

**ATTACHMENT A to RFP #08-11-06
REVISED**

FEE PROPOSAL FORM

OFFERORS MUST FILL OUT PRICING ON THIS FORM. All locations are in the City of Roanoke unless otherwise indicated.

SECTION 1: The locations listed in this section shall **not** take part in IPM. Instead, a traditional pest management program shall be utilized.

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Frequency of Pest Management Service (per month) | PROPOSED COST PER MONTH |
|---------------------------------|--|---|---|--------------------------------|
| Buena Vista Recreation Center | 1030 Penmar Ave. SE | Year-Round | Once | \$ _____ |
| Commonwealth Building | 210 Church Ave. SW | Year-Round | Twice | \$ _____ |
| Courthouse | 315 Church Ave. SW | Year-Round | Once | \$ _____ |
| Crisis Intervention Center | 108 Coyner Springs Rd. NE, Boutetourt County | Year-Round | Once | \$ _____ |
| Carilion Biomedical | 111-117 Church Ave. | Year-Round | Once | \$ _____ |
| Employee Health Services | 120 Kirk Ave. SW | Year-Round | Once | \$ _____ |
| Eureka Park Recreational Center | 1529 Carroll Ave. NW | Year-Round | Once | \$ _____ |
| Fire Station # 1 Historic | 13 Church Ave. SE | Year-Round | Once | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Frequency of Pest Management Service (per month) | PROPOSED COST PER MONTH |
|-------------------------------|-----------------------------|---|---|--------------------------------|
| Fire Station # 1 New Building | 704 Franklin Rd. SW | Year-Round | Once | \$ _____ |
| Fire Station # 2 | 55 Noble Ave. NE | Year-Round | Once | \$ _____ |
| Fire Station # 4 | 3763 Peters Creek Rd SW | Year-Round | Once | \$ _____ |
| Fire Station # 5 | 216 12 th St. NW | Year-Round | Once | \$ _____ |
| Fire Station # 6 | 1333 Jamison Ave. SE | Year-Round | Once | \$ _____ |
| Fire Station # 7 | 1742 Memorial Ave. SW | Year-Round | Once | \$ _____ |
| Fire Station # 8 | 2328 Crystal Sprint Ave. SE | Year-Round | Once | \$ _____ |
| Fire Station # 9 | 514 24 th St. NW | Year-Round | Once | \$ _____ |
| Fire Station # 10 | 5202 Aviation Dr. NW | Year-Round | Once | \$ _____ |
| Fire Station # 11 | 1502 Riverland Rd. SE | Year-Round | Once | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Frequency of Pest Management Service (per month) | PROPOSED COST PER MONTH |
|-------------------------------------|--|---|---|--------------------------------|
| Fire Station # 13 | 4330 Appleton Ave. NW | Year-Round | Once | \$ _____ |
| Fire Station # 14 | 1061 Mecca St. NE | Year-Round | Once | \$ _____ |
| Garden City Recreational Center | 3800 Yellow Mountain Rd. SE | Year-Round | Once | \$ _____ |
| Grandin Court Recreational Center | 2621 Barham Rd. SW | Year-Round | Once | \$ _____ |
| Health Department and Annex | 515 8 th St. SW, 530 8 th St. SW | Year-Round | Once | \$ _____ |
| Highland Park Dwelling (Gish House) | 604 Walnut Ave. | Year-Round | Once | \$ _____ |
| Jail and Jail Annex | 324 Campbell Ave. SW, 340 Campbell Ave. SW | Year-Round | Twice | \$ _____ |
| Library, Main | 706 S. Jefferson St. | Year-Round | Once | \$ _____ |
| Library, Gainsboro (Historic) | 15 Patton Ave. NW | Year-Round | Once | \$ _____ |
| Library, Jackson Park | 1101 Morningside Ave. SE | Year-Round | Once | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Frequency of Pest Management Service (per month) | PROPOSED COST PER MONTH |
|----------------------------------|-----------------------------|---|---|--------------------------------|
| Library, Melrose | 2607 Salem Tpke. NW | Year-Round | Once | \$ _____ |
| Library, Raleigh Court | 2112 Grandin Rd. SW | Year-Round | Once | \$ _____ |
| Library, Williamson Road | 3837 Williamson Rd. NW | Year-Round | Once | \$ _____ |
| Mill Mountain Discovery Center | 1905 JP Fishburn Pkwy. | Year-Round | Once | \$ _____ |
| Mountain View Recreation Center | 714 13 th St. SW | Year-Round | Once | \$ _____ |
| Municipal North | 210 Campbell Ave. SW | Year-Round | Once | \$ _____ |
| Municipal South | 215 Church Ave. SW | Year-Round | Twice | \$ _____ |
| Norwich Recreation Center | 2127 Buford Ave. SW | Year-Round | Once | \$ _____ |
| Parks & Rec. Building | 210 Reserve Ave. SW | Year-Round | Once | \$ _____ |
| Police Bldg. Phase 1 & 2 | 348 Campbell Ave. SW | Year-Round | Once | \$ _____ |
| Preston Park Recreational Center | 3137 Preston Ave. NE | Year-Round | Once | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Frequency of Pest Management Service (per month) | PROPOSED COST PER MONTH |
|--|--------------------------------|--|---|-------------------------|
| Public Works Service Center | 1802 Courtland Ave. NE | Year-Round | Once | \$ _____ |
| Salem Ave. Annex | 339 Salem Ave. SW | Year-Round | Once | \$ _____ |
| Southeast Community Center (Old Fire Station #6) | 1015 Jamison Ave. SE | Year-Round | Once | \$ _____ |
| Market Building | Campbell Ave. at Market Street | Year-Round | Four times (once per week) | \$ _____ |
| | | | TOTAL PROPOSED COST PER MONTH FOR ALL NON-IPM LOCATIONS: | \$ _____ |

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SECTION 2: The locations listed in this section **shall** take part in IPM.

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Proposed one-time "Clean-Out" Service Cost | PROPOSED COST PER MONTH |
|---|---------------------------------------|--|--|-------------------------|
| Breckinridge Park Toilet | Fleming Ave. and Winsloe Ave. NW | May thru October | \$ _____ | \$ _____ |
| Crystal Spring Park Shelter, Toilet and Perimeter | Jefferson St. and Yellow Mountain Rd. | May thru October | \$ _____ | \$ _____ |
| East Gate Park Shelter, Toilet and Perimeter | 1700 Block North Ave. NE | May thru October | \$ _____ | \$ _____ |
| Eureka Park Shelter | 1529 Carroll Ave. NW | May thru October | \$ _____ | \$ _____ |
| Eureka Park Toilet | 1529 Carroll Ave. NW | May thru October | \$ _____ | \$ _____ |
| Fallon Park Shelter and Toilet | Dale Ave. SE | May thru October | \$ _____ | \$ _____ |
| Fallon Park Swimming Pool and Concession Area | Fallon Park (Rte. 24) | June thru August | \$ _____ | \$ _____ |
| Fallon Park Toilet | Fallon Park (Rte. 24) | May thru October | \$ _____ | \$ _____ |
| Fishburn Park Shelter | 2400 Block of Brambleton Ave. SW | May thru October | \$ _____ | \$ _____ |
| Fishburn Park Toilet | 2400 Block of Brambleton Ave. SW | May thru October | \$ _____ | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Proposed one-time "Clean-Out" Service Cost | PROPOSED COST PER MONTH |
|---|----------------------------------|---|---|--------------------------------|
| Garden City Park Toilet | Troxill Rd. and Hillview Ave. SE | May thru October | \$ _____ | \$ _____ |
| Golden Park Shelter/Toilet | 1500 Block Carlisle Ave. SE | May thru October | \$ _____ | \$ _____ |
| Highland Park Toilet | 640 Walnut Ave. | May thru October | \$ _____ | \$ _____ |
| Jackson Park Shelter and Toilet | Penmar Ave. SE | May thru October | \$ _____ | \$ _____ |
| Lakewood Park Toilet | Brandon Ave. and Brambleton Ave. | May thru October | \$ _____ | \$ _____ |
| Loudon Park Toilet | 800 Block Loudon Ave. NW | May thru October | \$ _____ | \$ _____ |
| Maher Field Concession Stand, Toilet and Pressbox | Reserve Ave. | May thru October | \$ _____ | \$ _____ |
| Melrose Park Shelter/Toilet | 1400 Block Melrose Ave. | May thru October | \$ _____ | \$ _____ |
| Mill Mountain Park Toilet | Mill Mountain | May thru October | \$ _____ | \$ _____ |
| Preston Park Toilet | 3100 Block Preston Ave. NE | Year-Round | \$ _____ | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Proposed one-time "Clean-Out" Service Cost | PROPOSED COST PER MONTH |
|--|--|--|--|-------------------------|
| River's Edge Concession Stand and Toilet | Wiley Dr. between Jefferson St. and Franklin Rd. | May thru October | \$ _____ | \$ _____ |
| River's Edge Stone Toilet | Wiley Dr. between Jefferson St. and Franklin Rd. | May thru October | \$ _____ | \$ _____ |
| Smith Park Shelter/Toilet | Wiley Dr., west of River's Edge Sports Complex | May thru October | \$ _____ | \$ _____ |
| Staunton Ave. Park Toilet | Staunton Ave. NW | May thru October | \$ _____ | \$ _____ |
| Strauss Park Shelter and Toilet | Shenandoah Ave. and Westside Blvd. | May thru October | \$ _____ | \$ _____ |
| Thrasher Park Shelter and Toilet | Gus W. Nicks Blvd | May thru October | \$ _____ | \$ _____ |
| Villa Heights Recreation Center | 2750 Clifton St. NW | Year-Round | \$ _____ | \$ _____ |
| Wasena Park Stone Toilet | Wiley Dr. SW | May thru October | \$ _____ | \$ _____ |
| Wasena Park Shelter | Wiley Dr. SW | May thru October | \$ _____ | \$ _____ |
| Washington Park Shelter | Burrell St. NW | May thru October | \$ _____ | \$ _____ |

| LOCATION NAME | LOCATION ADDRESS | Months Pest Management Services are Required for Each Location | Proposed one-time "Clean-Out" Service Cost | PROPOSED COST PER MONTH |
|---|--------------------------|--|---|-------------------------|
| Washington Park Shelter and Toilet | 200 Block Orange Ave. NW | May thru October | \$ _____ | \$ _____ |
| Washington Park Swimming Pool and Concession Area | Burrell St. NW | May thru October | \$ _____ | \$ _____ |
| | | | TOTAL PROPOSED COST PER MONTH FOR ALL IPM LOCATIONS: | \$ _____ |

The City reserves the right to add or remove locations to either section above, at its sole discretion. If any additional proposed pricing may applicable, Offerors shall include additional sheets detailing such pricing in their proposals.

END