



PURCHASING DIVISION
Noel C. Taylor Municipal Building
215 Church Avenue, SW, Room 353
Roanoke, Virginia 24011
540.853.2871 fax 540.853.1513

December 4, 2007

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposals: RFP # 08-10-02

Description: Direct Digital Control System/Building Automation Systems

Dated: December 3, 2007

For Delivery To: Purchasing Division, City of Roanoke, Virginia

Proposals Due: January 17, 2007

Pre-proposal Conference: December 17, 2007

The above is hereby changed to read:

1. Reference Page 4, paragraph two: Change to read

There is a mandatory preproposal conference scheduled for 9:00 am in the Purchasing Conference room located at 215 Church Ave, Room 202. Only those attending may submit a proposal for this project.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the proposal due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,

Sharon T. Gentry
Purchasing Manager
Phone: 540-853-2871

Name of Firm

Signature/Title

Date