



September 13, 2007

ADDENDUM NO. 2 TO ALL BIDDERS:

Reference – Invitation for Bid: IFB # 08-08-05

Description: Renovation of Ticket Office and Ticket Annex

Dated: August 28, 2007

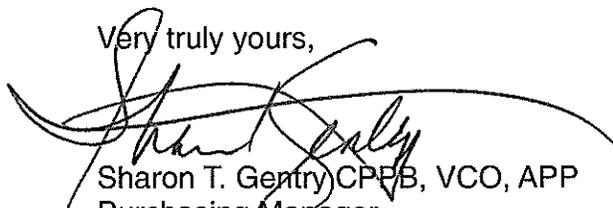
Bid Due: September 17, 2007

The above is hereby changed to read:

1. Exhibit 2, Scope of Services: See Attached Revised Scope of Services.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the Bid either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,



Sharon T. Gentry, CPE/B, VCO, APP  
Purchasing Manager  
Phone: 540-853-2871

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

**REVISED Exhibit 2 to Contract**  
**Between City of Roanoke and \_\_\_\_\_**  
**Reference: IFB# 08-08-05**

**SCOPE OF SERVICES**

The Contractor agrees to fully and properly perform all the work and services in accordance with the Contract, including those items set forth herein.

HVAC equipment will also be provided by RCC.

**Contractor's Scope of Work shall include the following:**

1. All demolition shall be performed in accordance with federal, state, and local government codes.
2. All material removed from site to be disposed in accordance with the prevailing codes.
3. Demolition shall not include asbestos or lead-based paint removal.
4. Drywall to be 5/8" fire-rated
5. Doors to be standard hollow metal frames with solid wood doors.
6. Electrical items shall be relocated as required.
7. Countertops shall be granite from exterior to windows; solid surface interior to windows.
8. Glass in transaction windows must be bullet resistant polycarbonate with at least a Level II rating.
9. HVAC work shall include installation of ductwork, air vent, diffuser, and power run to specified area for unit in Ticket Office.
10. Contractor shall also provide and install ticket window counters.
11. All work shall be coordinated so as not to impact the operations and course of business of the RCC. Construction shall not take place between January 25 – February 29, 2008 due to number and type of events taking place in the Coliseum.
12. Deadline for completion of construction will be six months from date work begins.
13. Acoustic ceiling shall be standard for the Ticket Office, Will Call, and Merchandise area.
14. The RCC must remove and dispose of three (3) motorized window gates at Ticket Office windows.

15. Merchandise countertop shall have a flip-top end to allow for staff access area.
16. Small window in Will call area facing concourse shall be framed over the existing stone.
17. No rough-in for lighting will be required of contractor.
18. Accordion style gate is okay for installation and use in the Merchandise area; shall be able to be locked.
19. Deal trays shall have stainless brushed finish.
20. Existing built-in bookshelf in Merchandise area shall be converted to glass display case.
21. Wire-molding is acceptable for any relocated or new electrical or data lines.
22. Window treatments shall be solid black commercial shades approved by the RCC.
23. Contractor to provide paint, materials, and labor; RCC will choose color, quality, and finish.
24. Window frames (interior) shall be stainless steel finish.

**END**