



September 13, 2007

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – Invitation for Bid: IFB # 08-08-05

Description: Renovation of Ticket Office and Ticket Annex

Dated: August 28, 2007

Bid Due: September 17, 2007

The above is hereby changed to read:

1. Bid Opening Date: Change to: September 17, 2007
2. Exhibit 2, Scope of Services: See Attached Revised Scope of Services.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the Bid either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Sharon T. Gentry OPPB, VCO, APP
Purchasing Manager
Phone: 540-853-2871

Name of Firm

Signature/Title

Date

REVISED Exhibit 2 to Contract
Between City of Roanoke and _____
Reference: IFB# 08-08-05

SCOPE OF SERVICES

The Contractor agrees to fully and properly perform all the work and services in accordance with the Contract, including those items set forth herein.

The Roanoke Civic Center (RCC) will provide paint, floor finishes, sprinkler work, and lighting modifications. HVAC equipment will also be provided by RCC.

Contractor's Scope of Work shall include the following:

1. All demolition shall be performed in accordance with federal, state, and local government codes.
2. All material removed from site to be disposed in accordance with the prevailing codes.
3. Demolition shall not include asbestos or lead-based paint removal.
4. New walls shall be constructed of 3-5/8" 20-gauge metal studs with ½" drywall finished on both sides.
5. Doors to be standard hollow metal frames with solid wood doors.
6. Electrical items shall be relocated as required.
7. Counter tops shall be solid surface as selected by the RCC from manufacturer's standard color range.
8. Glass windows shall be safety glass as approved by the RCC.
9. HVAC work shall be modified as required.
10. Contractor shall also provide and install ticket window counters.
11. All work shall be coordinated so as not to impact the operations and course of business of the RCC.
12. All work shall be substantially complete and ready for RCC's intended use no later than 60 days from the issuance of the notice to proceed.
13. Acoustic ceiling shall be standard for the Ticket Office, Will Call, and Merchandise area.
14. The RCC must remove and dispose of three (3) motorized window gates at Ticket Office windows.
15. Merchandise countertop shall have a flip-top end to allow for staff access area.

16. Small window in Will call area facing concourse shall be framed over the existing stone.
17. No rough-in for lighting will be required of contractor.
18. Accordion style gate is okay for installation and use in the Merchandise area; shall be able to be locked.
19. Glass in transaction windows shall be bullet resistant polycarbonate with at least a Level II rating.
20. Deal trays shall have stainless brushed finish.
21. Existing built-in bookshelf in Merchandise area shall be converted to glass display case.
22. Wire-molding is acceptable for any relocated or new electrical or data lines.
23. Window treatments shall be solid black commercial shades approved by the RCC.
24. Countertops shall be granite from exterior to windows; solid surface interior to windows.
25. Construction may not take place between January 25 – February 29, 2008 due to number and type of events taking place in the Coliseum.

END