

**ADDENDUM 2**

**ADDITIONS & RENOVATIONS TO GAINSBORO PUBLIC LIBRARY  
AND JACKSON PARK PUBLIC LIBRARY  
ROANOKE, VIRGINIA**

**BID NUMBER 08-09-01**

**NOVEMBER 30, 2007**

ALL BIDDERS SHALL NOTE THE FOLLOWING CHANGES, MODIFICATIONS OR ADDITIONS TO THE PLANS AND SPECIFICATIONS AND SUBMIT QUOTATIONS IN ACCORDANCE THEREWITH:

- Item 1. PROJECT MANUAL, "Bid Form": The Bid Form that was included as part of the original set of Bid Documents (Project Manual) shall be deleted in its entirety and replaced with the revised Bid Form that is included with this Addendum. To help set apart the attached Bid Form from that which was included as part of the original Bid Documents, it has been titled "**(Revised) Bid Form.**" The Bid Form has been revised to reflect two Additive Bid Items (i.e. "Additive Bid Item No. JP-2" and "Additive Bid Item No. JP-3") that are related to the provision of new ceiling and lighting systems at "Existing Stacks/Reading 111" of the Jackson Park Public Library. Specific information pertaining to the new ceiling and lighting systems is provided elsewhere in this Addendum. The revised Bid Form MUST BE USED in submitting a bid for one or both projects.
- Item 2. PROJECT MANUAL, "Instructions to Bidders," Section 10: Prior to the receipt of bids, the Architect/Engineer will not review or approve substitutions, and will not review or approve manufacturers, not listed in the Specifications. Bidders are directed to carefully read and consider the provisions described under Section 10 of the "Instructions to Bidders," and Section 01631, "Products and Substitutions," of the Project Manual for requirements related to substitutions.

(The following item specifically pertains to **VOLUME 1 – GAINSBORO PUBLIC LIBRARY.**)

- Item 3. PROJECT MANUAL, Section 09510, "Acoustical Ceilings": Under Paragraph 2.2 ("Acoustical Panels") of Section 09510, "Acoustical Ceilings," the Style/Pattern for ceiling tile shall be changed from "8028 Platinum, Fine Texture" to "Fine Texture".

(The following items specifically pertain to **VOLUME 2 – JACKSON PARK PUBLIC LIBRARY.**)

- Item 4. DRAWINGS, "Additive Bid Item No. JP-2" and "Additive Bid Item No. JP-3": Provide a Lump Sum price for "Additive Bid Item No. JP-2," as well as a Lump Sum price for "Additive Bid Item No. JP-3," both as described herein and shown on the Drawings attached hereto.

Project: Additions & Renovations Gainsboro and  
Jackson Park Public Library

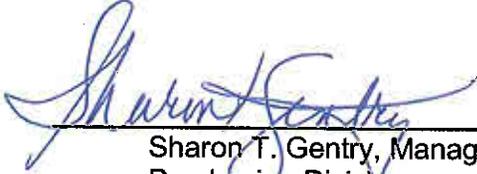
Addendum No. 2

- A. This work, which is located in Existing Stacks/Reading 111, includes but is not necessarily limited to the following:
1. Partial demolition of existing mechanical ductwork and the provision of new mechanical work.
  2. New temporary lighting and connection to existing wiring system.
  3. Reinstallation for temporary use of existing exit lights; later removal of existing exit lights.
  4. Provision of new lighting and connection to existing wiring system. (Note: New exit lights are included under the Base Bid for the Jackson Park Project.)
  5. Provision of new lay-in acoustical ceiling system, complete.
  6. Protection of all existing furniture, equipment, etc. as described in the Project Manual.
  7. Coordination with the Owner.
- B. Work that is NOT included under Additive Bid Item No. JP-2 and Additive Bid Item No. JP-3 can be described as follows:
1. Removal and disposal of the existing suspended acoustical ceiling system.
  2. Removal and disposal of existing light fixtures.
  3. Removal of existing exit lights (City will retain these fixtures and turn them over to Contractor for reinstallation as required for temporary occupancy of building).
  4. Removal and disposal of existing HVAC duct boots.
  5. Removal and reinstallation of existing ceiling mounted devices (speakers, smoke detectors, security devices, etc.).
- C. All new work required for each Additive Bid Item is shown on the 11x17 sheets listed below and attached to this Addendum:
1. Additive Bid Item No. JP-2:
    - JP2-1 Arch – Exist Stacks/Reading 111
    - JP2-2 HVAC Demo – Exist Stacks/Reading 111
    - JP2-3 HVAC – Exist Stacks/Reading 111
    - JP2-4 Lighting – Exist Stacks/Reading 111
  2. Additive Bid Item No. JP-3:
    - JP3-1 Arch – Exist Stacks/Reading 111
    - JP3-2 HVAC Demo – Exist Stacks/Reading 111
    - JP3-3 HVAC – Exist Stacks/Reading 111
    - JP3-4 Lighting – Exist Stacks/Reading 111

Item 5. DRAWINGS, Sheet C4: On Sheet C4, add this description pertaining to the three "Carolina Beauty" Crape Myrtle plants: "5-ft minimum height at planting".

**END OF ADDENDUM NO. 2**

Addendum Authorized by:



Sharon T. Gentry, Manager  
Purchasing Division  
City of Roanoke, Virginia

11-30-07

Date

**CITY OF ROANOKE, VIRGINIA**

**(REVISED) BID FORM**

DATE: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_  
(Exact Legal Name of Bidder)

**NOTE: ALL PAGES OF THE BID FORM ARE TO BE INCLUDED IN THE COMPLETED BID. ALSO, BIDS CONTAINING ANY CONDITIONS, OMISSIONS, UNEXPLAINED ERASURES, ALTERATIONS OR ITEMS NOT CALLED FOR IN THE BID, OR IRREGULARITIES OF ANY KIND, MAY BE REJECTED BY THE CITY AS BEING NON-RESPONSIVE. NO CHANGES ARE TO BE MADE TO THE BID FORM. ANY CHANGES TO A BID AMOUNT MUST BE INITIALED BY THE AUTHORIZED PERSON SIGNING THE BID FORM.**

The undersigned hereby proposes and agrees, if this bid is accepted by the City of Roanoke, to enter into a Contract with the City of Roanoke, Virginia, (hereafter - City or Owner) to furnish all equipment, materials, labor, and services necessary for **ADDITIONS & RENOVATIONS TO GAINSBORO PUBLIC LIBRARY, ROANOKE, VIRGINIA, BID NO. 08-09-01 (BASE BID ITEM NO. 1)**, in accordance with the Contract Documents as prepared by or for the Office of the City Engineer, Roanoke, Virginia.

**BASE BID ITEM NO. 1:** \_\_\_\_\_  
\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

The undersigned hereby proposes and agrees, if this bid is accepted by the City of Roanoke, to enter into a Contract with the City of Roanoke, Virginia, (hereafter - City or Owner) to furnish all equipment, materials, labor, and services necessary for **ADDITIONS & RENOVATIONS TO JACKSON PARK PUBLIC LIBRARY, ROANOKE, VIRGINIA, BID NO. 08-09-01 (BASE BID ITEM NO. 2)**, in accordance with the Contract Documents as prepared by or for the Office of the City Engineer, Roanoke, Virginia.

**BASE BID ITEM NO. 2:** \_\_\_\_\_  
\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

The undersigned hereby proposes and agrees, if this bid is accepted by the City of Roanoke, to enter into a Contract with the City of Roanoke, Virginia, (hereafter - City or Owner) to furnish all equipment, materials, labor, and services necessary for **ADDITIONS & RENOVATIONS TO GAINSBORO PUBLIC LIBRARY AND JACKSON PARK PUBLIC LIBRARY, ROANOKE, VIRGINIA, BID NO. 08-09-01 (BASE BID ITEM NO. 3 – TOTAL BASE BID FOR ITEMS NO. 1 AND NO. 2, ABOVE)**, in accordance with the Contract Documents as prepared by or for the Office of the City Engineer, Roanoke, Virginia.

**BASE BID ITEM NO. 3:** \_\_\_\_\_

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**DEDUCT BID ITEM G-1:** Amount to be deducted from Base Bid (Base Bid Item No. 1 and Base Bid Item No. 3) to delete all work shown and specified for the "Teen Room Addition" of the Gainsboro Public Library, complete and in accordance with the Contract Documents:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**DEDUCT BID ITEM G-2:** Amount to be deducted from Base Bid (Base Bid Item No. 1 and Base Bid Item No. 3) to delete all work shown and specified to remove and replace all existing strip-type lighting fixtures installed in the main reading room of the Gainsboro Public Library, complete and in accordance with the Contract Documents:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**DEDUCT BID ITEM JP-1:** Amount to be deducted from Base Bid (Base Bid Item No. 2 and Base Bid Item No. 3) to delete all work shown and specified for the "Teen Room Addition" of the Jackson Park Public Library, complete and in accordance with the Contract Documents:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ADDITIVE BID ITEM JP-2:** Amount to be added to Base Bid (Base Bid Item No. 2 and Base Bid Item No. 3) to provide all work shown and specified to replace the ceiling system, lighting system, and other work as required at "Existing Stacks/Reading 111" of the Jackson Park Public Library, complete and in accordance with the Contract Documents:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ADDITIVE BID ITEM JP-3:** Amount to be added to Base Bid (Base Bid Item No. 2 and Base Bid Item No. 3) to provide all work shown and specified to replace the ceiling system, lighting system, and other work as required at "Existing Stacks/Reading 111" of the Jackson Park Public Library, complete and in accordance with the Contract Documents:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

The undersigned agrees that the following Unit Prices will become a part of the Contract and in accordance with the Contract Documents shall be used for the purpose of adjusting the Contract Sum, by increase or decrease, in determining the value of changing quantities of work from those indicated on the Drawings and in the Specifications. The Unit Prices shall include all labor, materials, equipment, overhead, profit, insurance, bonds, taxes, etc., to cover the finished work of the several kinds called for in place.

For variation in the quantity of rock excavation:

ADD: \$ \_\_\_\_\_ per \_\_\_\_\_

DEDUCT: \$ \_\_\_\_\_ per \_\_\_\_\_

For variation in the quantity of rock excavation in trenches:

ADD: \$ \_\_\_\_\_ per \_\_\_\_\_

DEDUCT: \$ \_\_\_\_\_ per \_\_\_\_\_

For variation in the quantity of earth excavation:

ADD: \$ \_\_\_\_\_ per \_\_\_\_\_

DEDUCT: \$ \_\_\_\_\_ per \_\_\_\_\_

For variation in the quantity of backfill, including compaction, using off-site (borrow) materials in open excavations:

ADD: \$ \_\_\_\_\_ per \_\_\_\_\_

DEDUCT: \$ \_\_\_\_\_ per \_\_\_\_\_

For variation in the quantity of backfill, including compaction, using off-site (borrow) materials in trenches:

ADD: \$ \_\_\_\_\_ per \_\_\_\_\_

DEDUCT: \$ \_\_\_\_\_ per \_\_\_\_\_

For variation in the quantity of overexcavation of unsuitable soil under footings and slabs and replacement with #57 stone to bearing elevation, including removal of spoils off site:

ADD: \$ \_\_\_\_\_ per \_\_\_\_\_

DEDUCT: \$ \_\_\_\_\_ per \_\_\_\_\_

The undersigned hereby acknowledges the receipt of the following addenda to the Contract Documents:

Addendum Number _____	Dated _____

The undersigned hereby agrees, if Base Bid Item No. 1 is accepted by the City, to commence work with an adequate force and equipment on the date stipulated in the written "Notice to Proceed" from the Office of the City Engineer and to complete the work required for the Gainsboro Public Library within Three Hundred (300) consecutive calendar days from the date stipulated in the written "Notice to Proceed" and to pay as liquidated damages the sum of Two Hundred Fifty Dollars (\$250.00) per day as step one liquidated damages and the sum of One Hundred Fifty Dollars (\$150.00) per day as step two liquidated damages to the City of Roanoke for each consecutive calendar day in excess of the time indicated to fully and satisfactorily complete the work required for that Project. (See Section 21 of the General Conditions.)

The undersigned hereby agrees, if Base Bid Item No. 2 is accepted by the City, to commence work with an adequate force and equipment on the date stipulated in the written "Notice to Proceed" from the Office of the City Engineer and to complete the work required for the Jackson Park Public Library within Three Hundred (300) consecutive calendar days from the date stipulated in the written "Notice to Proceed" and to pay as liquidated damages the sum of Two Hundred Fifty Dollars (\$250.00) per day as step one liquidated damages and the sum of One Hundred Fifty Dollars (\$150.00) per day as step two liquidated damages to the City of Roanoke for each consecutive calendar day in excess of the time indicated to fully and satisfactorily complete the work required for that Project. (See Section 21 of the General Conditions.)

The undersigned hereby agrees, if Base Bid Item No. 3 is accepted by the City, to commence work with an adequate force and equipment on the date stipulated in the written "Notice to Proceed" from the Office of the City Engineer and to complete the work required for both the Gainsboro Public Library and the Jackson Park Public Library within Three Hundred Thirty (330) consecutive calendar days from the date stipulated in the written "Notice to Proceed" and to pay as liquidated damages the sum of Three Hundred Dollars (\$300.00) per day as step one liquidated damages and the sum of One Hundred Fifty Dollars (\$150.00) per day as step two liquidated damages to the City of Roanoke for each consecutive calendar day in excess of the time indicated to fully and satisfactorily complete the work required for that Project. (See Section 21 of the General Conditions.)

By submitting a bid, the undersigned agrees it will not withdraw its bid during the time period provided for in the Invitation to Bid, except as provided for therein.

The undersigned agrees that if this bid is accepted by the City, the failure or refusal of the undersigned to execute the Contract with the City and furnish to the City the required bonds and certificates of insurance within ten (10) consecutive calendar days from receipt of the Contract Documents may result in a payment of the Bid Security to the City as liquidated damages.

The attention of each bidder is directed to Code of Virginia, Sections 54.1-1100, et. seq., which requires certain licenses for contractors, tradesmen, and others. Each bidder is required to determine which license, if any, it is required to have under such sections. Complete the following:

Bidder \_\_\_\_\_ does have \_\_\_\_\_ does not have a Virginia Contractor's License. (Check appropriate blank.)

If bidder has a Virginia Contractor's License, circle the class bidder has and list the number.  
Licensed "Class A", "Class B", or "Class C" Virginia Contractor Number \_\_\_\_\_  
Identify Specialty \_\_\_\_\_

If bidder has another type of Virginia License, please list the type and number:  
Type of license: \_\_\_\_\_ Number: \_\_\_\_\_

Bidder is a \_\_\_\_\_ resident or \_\_\_\_\_ nonresident of Virginia. (Check appropriate blank. See Code of Virginia, Sections 54.1-1100, et. seq.)  
The undersigned states and certifies that it has made a best or good faith effort to seek the participation of and utilize MBES, WBES and SBS as suppliers and subcontractors whenever possible for this Project. The Minority & Women Owned Enterprise and Small Business Certification Form sets forth the efforts made by the undersigned and which MBES, WBES and SBS, if any, the undersigned will use on this Project if awarded the bid. (Note: Such completed certification form should be submitted with the undersigned's completed Bid Form.)  
State the complete legal name of the bidder, exactly as it is recorded with the State Corporation Commission, if recorded there.

LEGAL NAME \_\_\_\_\_

BY \_\_\_\_\_ TITLE \_\_\_\_\_  
(TYPED NAME: \_\_\_\_\_ )

SIGNED NAME \_\_\_\_\_

DELIVERY ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

ESCROW ACCOUNT REQUESTED (if applicable): YES \_\_\_\_\_ NO \_\_\_\_\_

DELIVERY OF BIDS: See Section 7.1 of the Instructions to Bidders.

Sharon T. Gentry, Manager  
Purchasing Division  
215 Church Avenue, S.W.  
Room 202, Noel C. Taylor Municipal Building  
Roanoke, Virginia 24011

Place in lower left-hand corner of envelope the project title as indicated at the top of the Invitation to Bid. Place in the upper left-hand corner of the envelope the bidder's name, mailing address, and Bid No.

ADDITIONS & RENOVATIONS TO GAINSBORO PUBLIC LIBRARY AND  
JACKSON PARK PUBLIC LIBRARY  
ROANOKE, VIRGINIA  
BID NO. 08-09-01