



December 30, 2015

ADDENDUM NO. 2 TO ALL OFFERORS:

Request for Proposal: RFQ # 16-06-11

Description: Design Build Services for Building Renovation

Dated: December 22, 2015

For Delivery to: Purchasing Division, Room 202, 215 Church Ave SW, Roanoke, Virginia 24011

Proposal Due: January 19, 2016

Reference Cover Page: Add: A non-mandatory pre-qualifications conference will be held at 10:00 a.m. on January 8, 2016 in the Engineering Conference Room, Room 350, Noel C. Taylor Municipal Building, 215 Church Ave., SW, Roanoke, VA 24011. The site, located at 709 Jefferson St. SW, Roanoke, Virginia, 24016, will be available for viewing during an "open house" immediately following the pre-qualifications conference from 11:00 a.m. until 1:00 p.m.

Note: A signed acknowledgment of this addendum should be received at the location indicated on the RFUP either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Simone Knowles
Purchasing Manager
Phone: 540-853-2871

Name of Firm

Signature/Title

Date